

Happy Valley Pre-School Ltd

Admissions Policy

It is our intention to make our Pre-School genuinely accessible to children and families from all sections of the local community. In order to accomplish this, we will:

- Ensure that the existence of the Pre-School is widely known in all local communities.
- Monitor the gender and ethnic background of children joining the group to ensure no discrimination is taking place

The following criteria will be used to allocate the available places at Pre-School if more applications are received than we can accommodate, children who reside in the borough will always be considered first.

First priority shall be given to children who are:

- 1) In the care of the local Authority "Looked after children"
- 2) A child with a serious ongoing medical condition (Parents must provide supportive information from their child's consultant).
- 3) Remaining places will be filled
 - a) Children who are 3 years of age
 - b) Children who have SEN requirements
 - c) Children who live in Sandwell
 - d) Any other child aged 2 and above

Unsuccessful applicants will remain on the waiting list in accordance with the criteria above.

Full time school (Reception Class)

When it is time for your child to move to full time school (The September after your child is 4) you need to apply to your Local Education Authority (LEA). We will notify you when you can access the online application, we also offer help if you are having difficulties with the system.

This policy was reviewed and checked on: November 2018

Signed on behalf of the Pre-School:

(Pre-School Director)

Next Review:

November 2019